

James Smith

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EDUCATION

Bachelor of Science in Computer Engineering

(Expected) May or December 20XX

University of North Carolina at Charlotte, Charlotte, NC

*Other information to include may be your concentration, minor(s), GPA (overall and/or major, if favorable), relevant courses, certifications, dean's list, scholarships

RELATED COURSEWORK (List course names w/in degree program – should be relevant to position you are applying to)

Computer Utilization in C++ Computer Engineering Programming II Network Theory I & II Signals and Systems
Instrumentation & Networks Lab Logic & Networks Lab Logic Systems Design Professional Practice

SKILLS

- (List just technical based skills, for example:) MS Office, TCP/IP, ARP/RIP, C++, JAVA, IP PBX, TCPdump, VLAN, VTP, PAT, NAT, ACL, VPN, WAN, HyperV and VMware, Troubleshooting, Linux

PROJECTS (Course projects, Senior Design project, all in order of most recent to oldest)

(Example) **Team Leader**, *Deep Learning as a Cloud Service*, Senior Design, UNCC

January – May 20XX

- Developed a deep learning service in the cloud that a user can access through a laptop or mobile device.
- In a team of four, created a deep learning application such as object detection in images to be implemented as a web service on the AWS cloud
- Exposed to modern cloud native development techniques such as microservice architecture, and continuous integration/deployment (CI/CD)

Co-captain, *Microgrid*, Junior Design, UNCC

August 20XX – May 20XX

- Led a 6-person team that designed the microgrid resource management system, which appropriately sized the combined heat and power plant to provide 50% of the base load
- Initiated control algorithms within the Schweitzer Engineering Laboratories relays to manage the generation resources based on the various system configurations
- Implemented a load shedding scheme to reduce the load to generation capacity under various system configurations

Project Role, *Course or Design Project Name*, UNCC

January – May 20XX

- Describe scope of project in a few bullet points, what **YOU** contributed, what the result was. Don't just describe the project itself, focus on your contributions and skills you had to use

ENGINEERING EXPERIENCE

Position Title

August 20XX – June 20XX

Name of Business or Organization, City, State

- Describe in detail starting each phrase with a power word, what you did, why you did it, who you did it with, what equipment you used, the results, and what supervision you had or provided to others
- Quantify your results, if possible. Identify personal strengths and skills used to achieve your accomplishments
- Always write out or explain technical terminology and abbreviations; do not leave anything to the employer's imagination
- Avoid using diluted phrases such as "responsible for" or "in charge of"

NON-ENGINEERING EXPERIENCE (Part-time or unrelated jobs)

Position Title

May 20XX – August 20XX

Name of Business or Organization, City, State

- Focus on describing just transferrable skills gained from the work experience

LEADERSHIP/EXTRACURRICULARS/VOLUNTEER EXPERIENCE

Position Title

August 20XX – May 20XX

Name of Business or Organization, City, State

- List and describe organizations, position(s) held, volunteer work, leadership, campus involvement, or other experiences of value to the prospective employer